


TO: Finance and Personnel Committee

DT: July 2, 2008

FM: Herbert Pike, Finance Director 

Re: Financial Reports
--May 2008

The following are highlights of the financial reports for May 2008.

Cash on Hand (Figure 1)

Cash on hand increased from about \$1.4 million on April 30 to \$2.0 million on May 31. The May balance includes approximately \$897 thousand invested in the Local Agency Investment Fund (LAIF). Currently, ABAG does not hold any other investments. The current cash balance is reasonable for this time of the year.

Receivables (Figure 2)

Receivables from grant and service programs amounted to about \$2.2 million on May 31, compared to \$3.0 million a month ago. These balances in receivables are reasonable with respect to the volume of business.

Actual vs. Budgeted Expenses (Figure 9)

Total expenses on May 31 amounted to about \$15.7 million, or 76.0% of the approved budget of \$20.6 million for FY 07-08.

Actual vs. Budgeted Revenues (Figure 10)

At May 31, total revenues amounted to about \$15.8 million, or 75.4% of the approved budget of \$20.9 million for FY 07-08.

Both revenues and expenses are below budget at the end of May 2008 (91.7% of the fiscal year). These positions are largely due to the timing of consultant and sub-contractor expenses that are grant funded. These are typically multi-year programs and their budget balances at fiscal year-end will be carried forward to the following year.

Fund Equity (Figure 5)

As of May 31, general fund equity was approximately \$868 thousand. The agency's restricted fund equity, consisting of building bond interest, capital, self-insurance and building maintenance, amounted to \$510 thousand.

Indirect Cost (Figure 6)

The agency's actual indirect cost (overhead) rate averaged 43.0% of direct labor cost as of May 31, or about 98.9% of the budgeted rate of 43.49% for FY 07-08. We believe the actual overhead rate will be close to the budgeted rate at the end of the current fiscal year.

Overall (Figures 3, 4, 7 & 8)

At May 31, the agency realized a year-to-date surplus of about \$69 thousand (0.4% of actual revenues). At one month before the end of FY 07-08, we believe the year will conclude with a modest surplus. Based on our latest financial forecast for FY 08-09, we are cautiously optimistic that next fiscal year appear to be adequately funded.

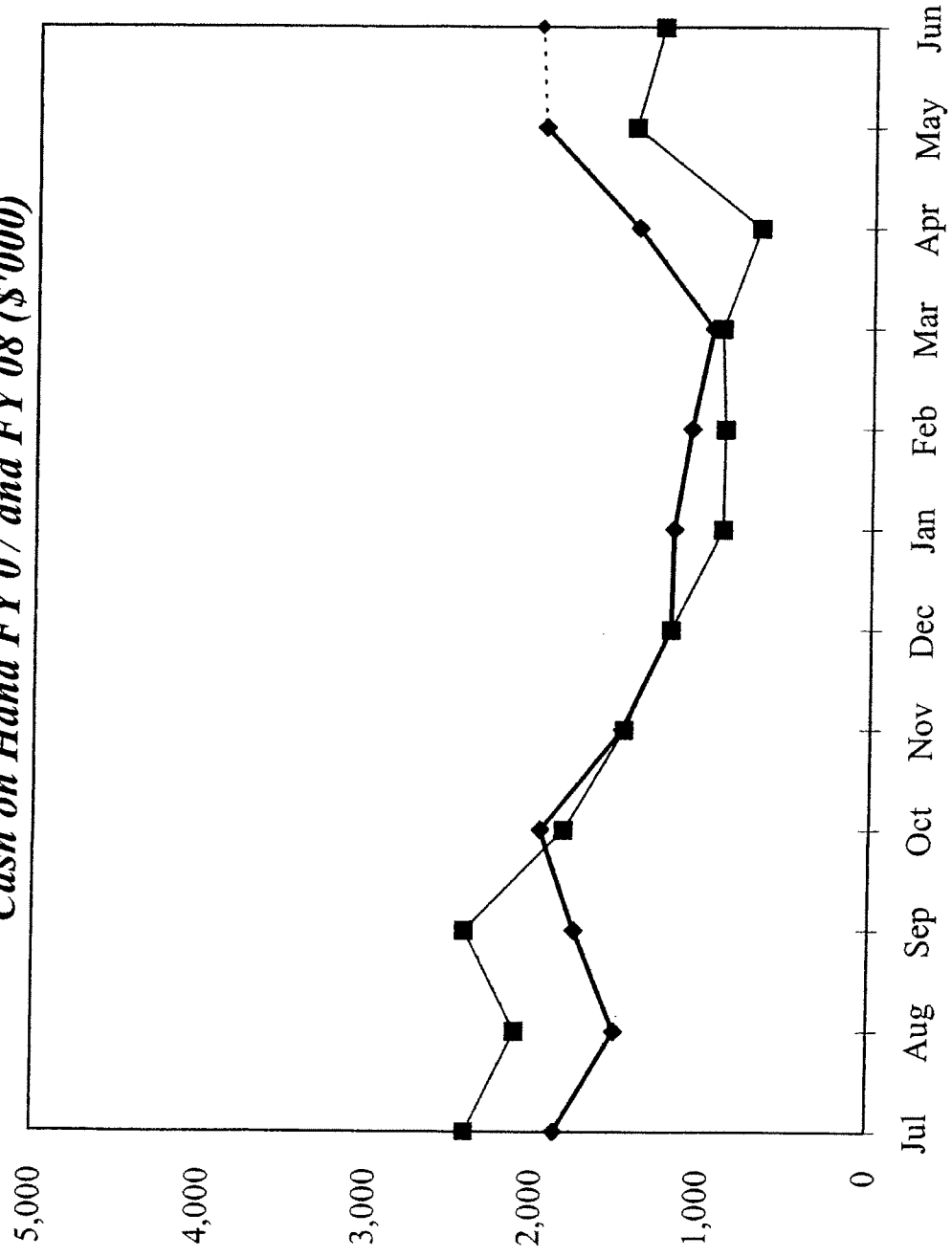
AGENDA ITEM 3

ABAG FINANCIAL REPORTS

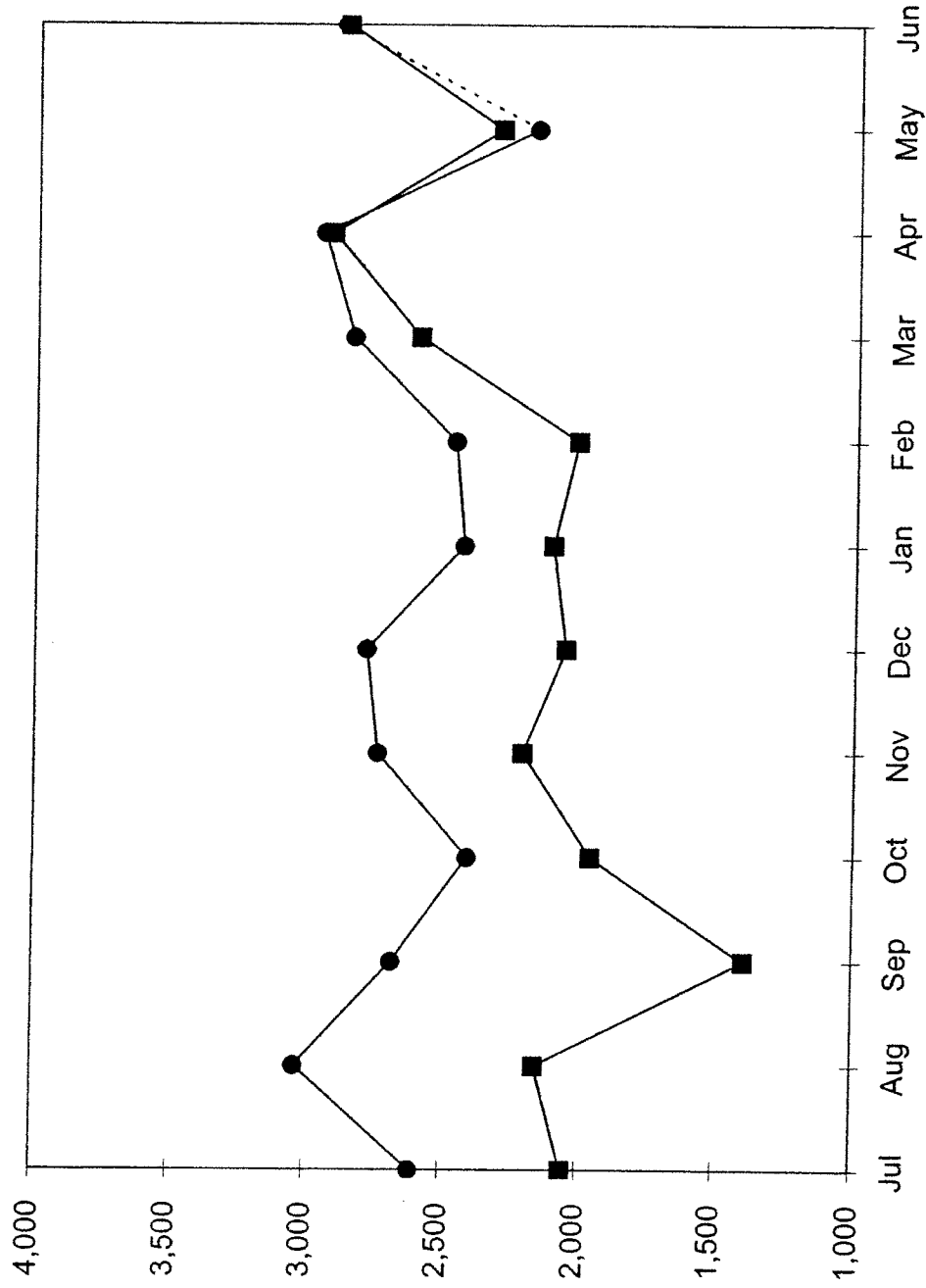
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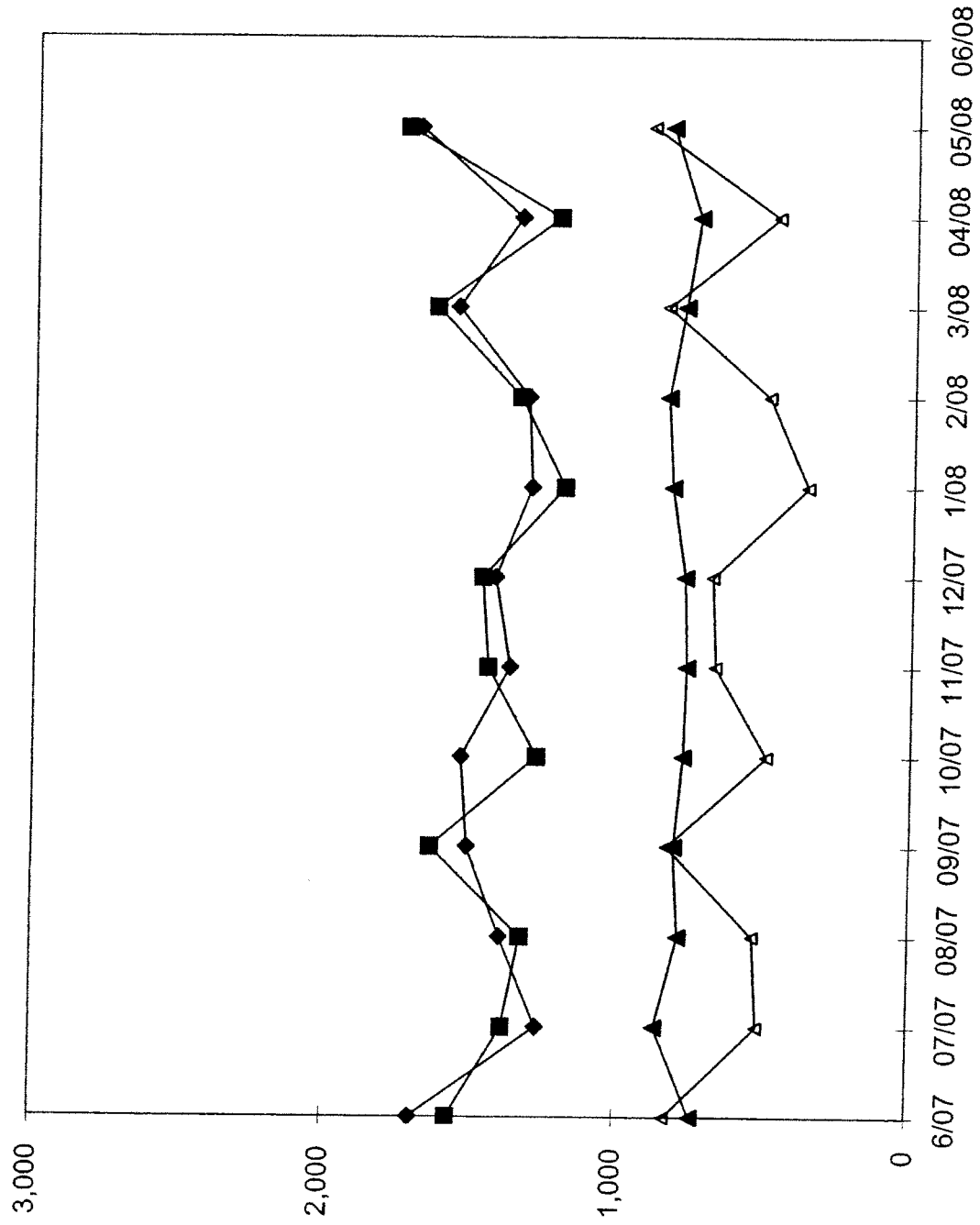
ABAG Financial Indices *Cash on Hand FY 07 and FY 08 (\$'000)*



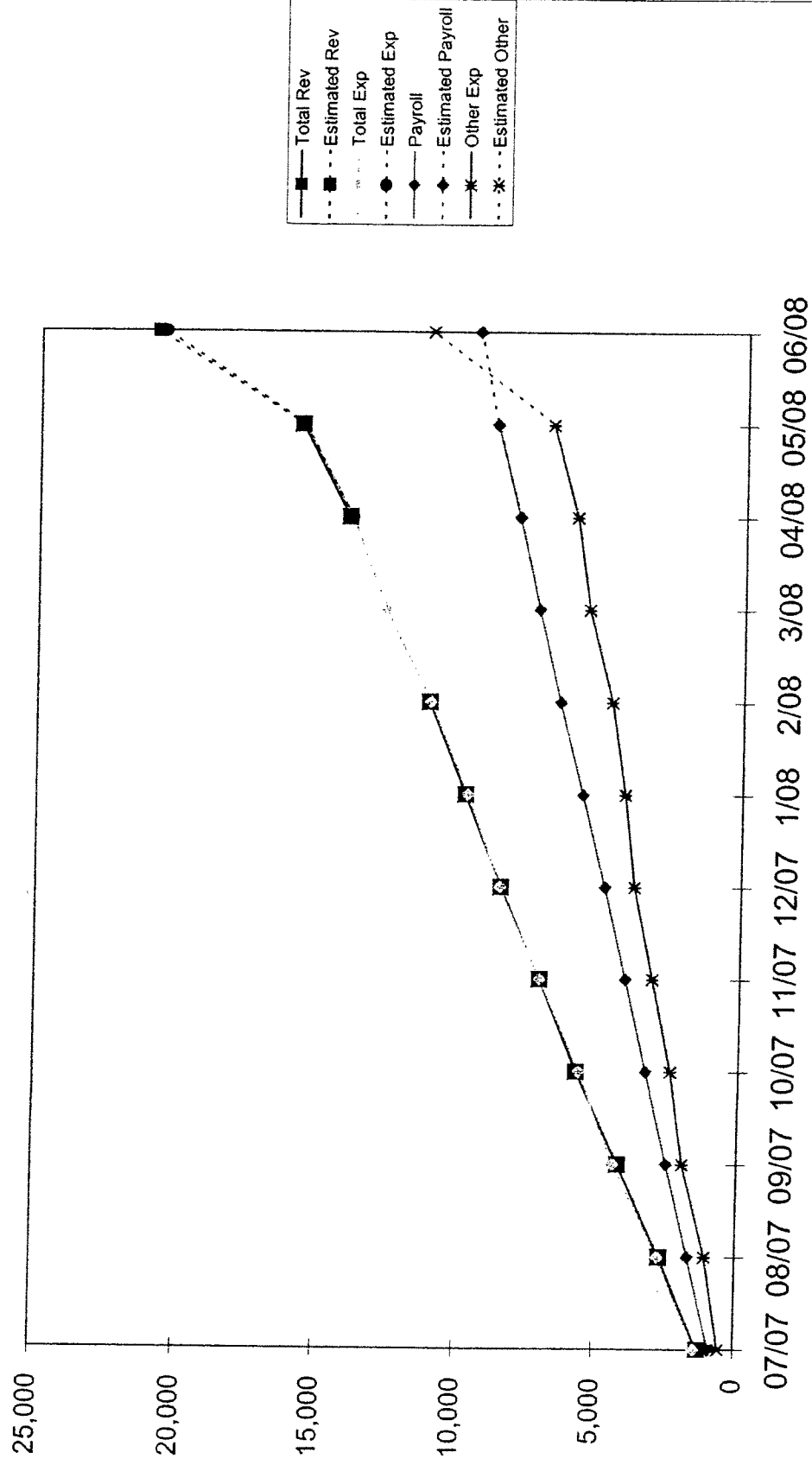
ABAG Financial Indices *Accounts Receivable FY 07 and FY08 (\$'000)*

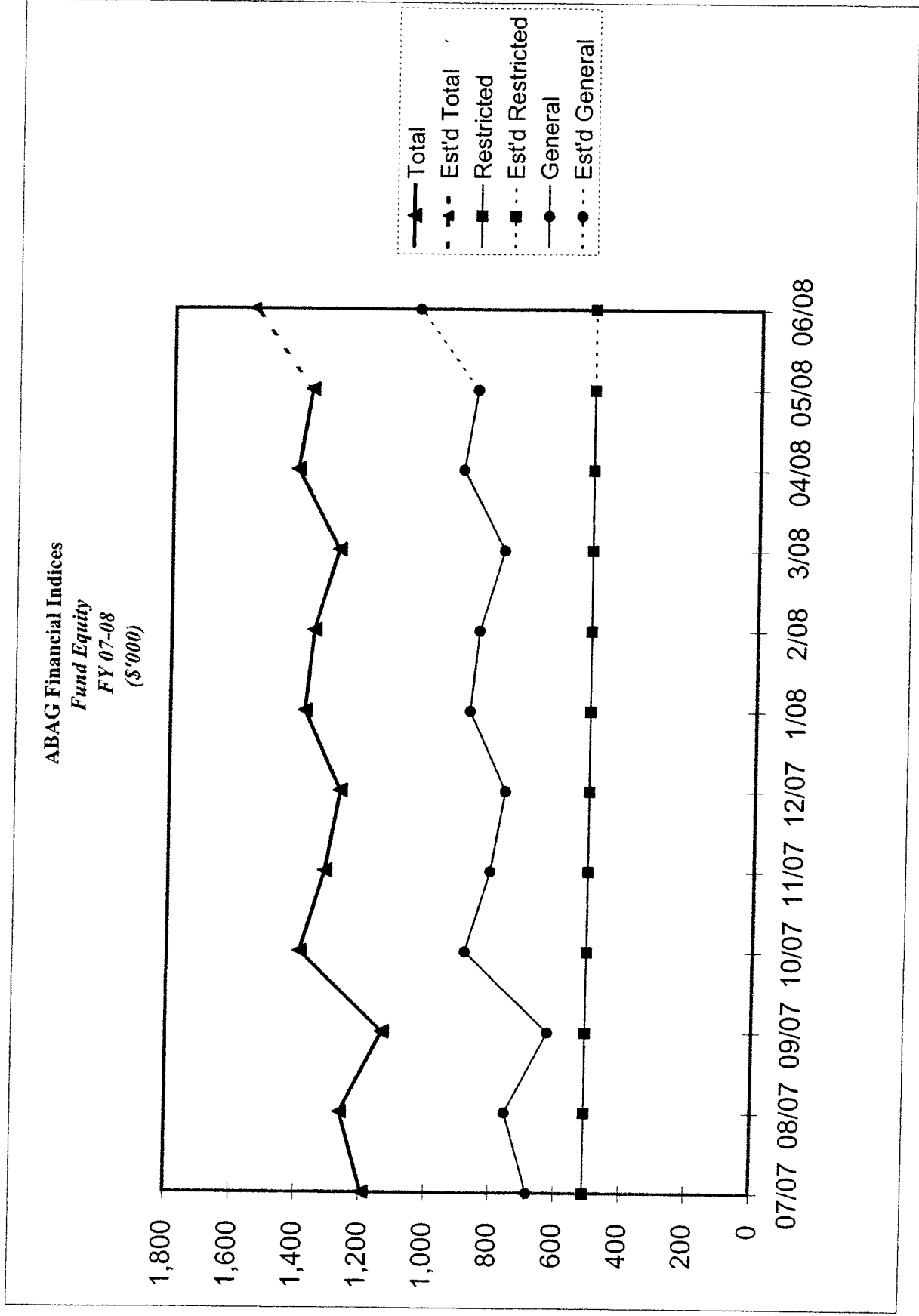


ABAG Financial Indices
 Current Month Revenues & Expenses
 FY 07-08
 (\$'000)

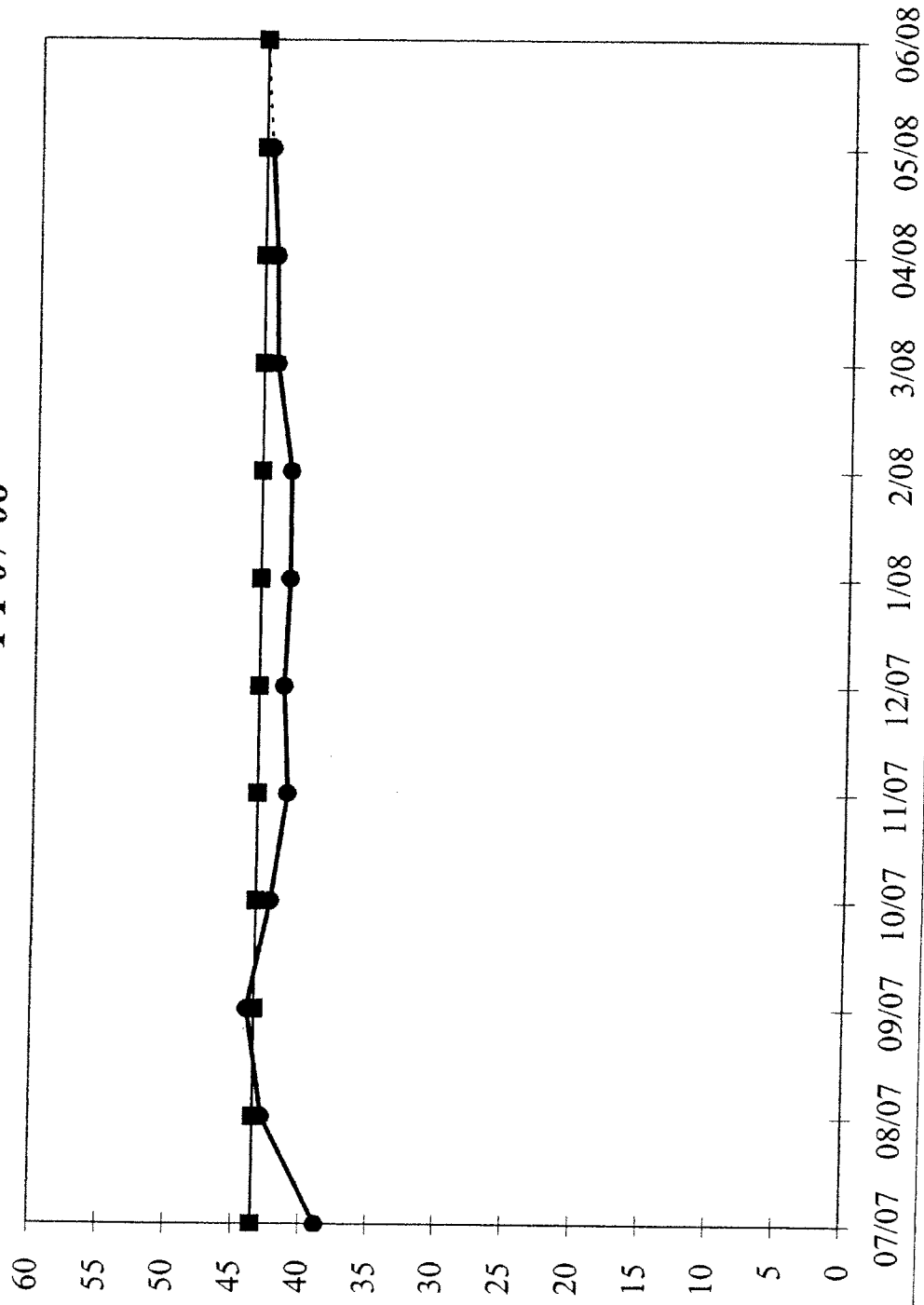


ABAG Financial Indices
Year-to-date Revenues & Expenses
FY 07-08
(\$'000)

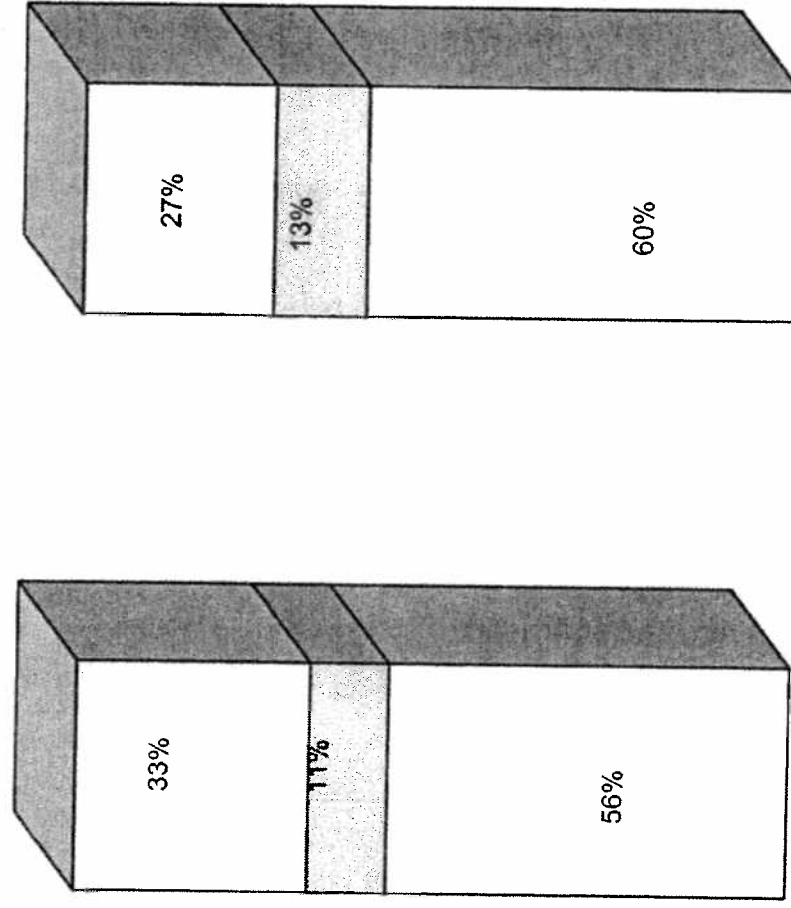




ABAG Financial Indices *Indirect Cost Rate (% of Direct Labor Cost)* **FY 07-08**

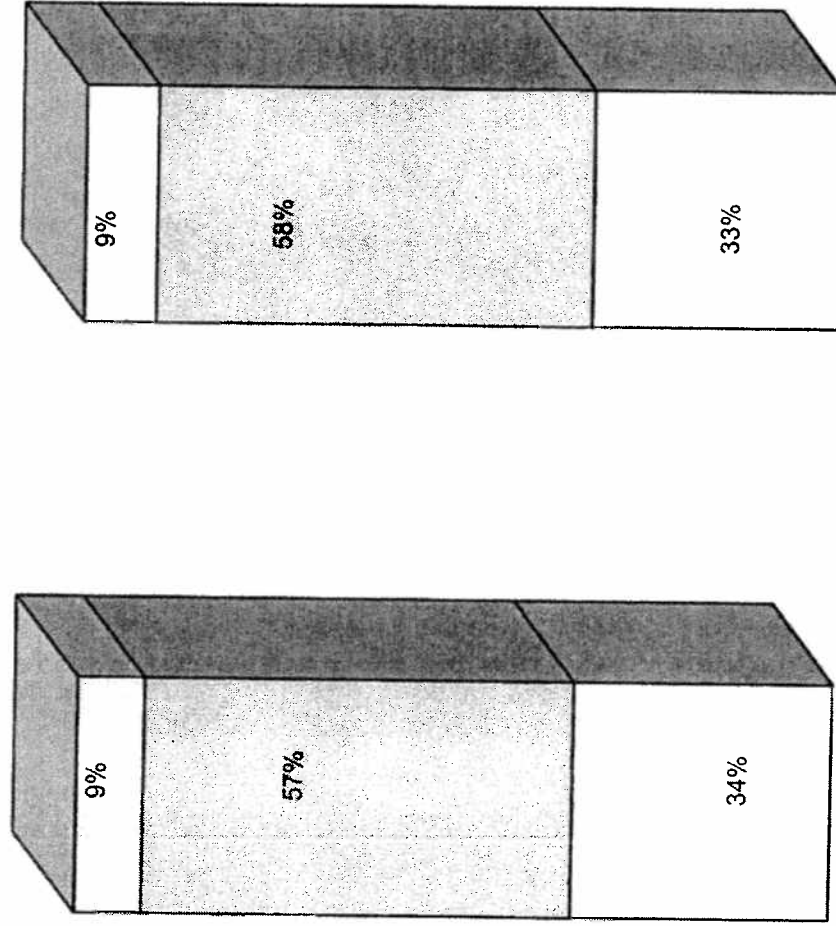


ABAG Financial Indices
Composition of Expenses FY 07 -- FY 08
Year to Date
(\$'000)



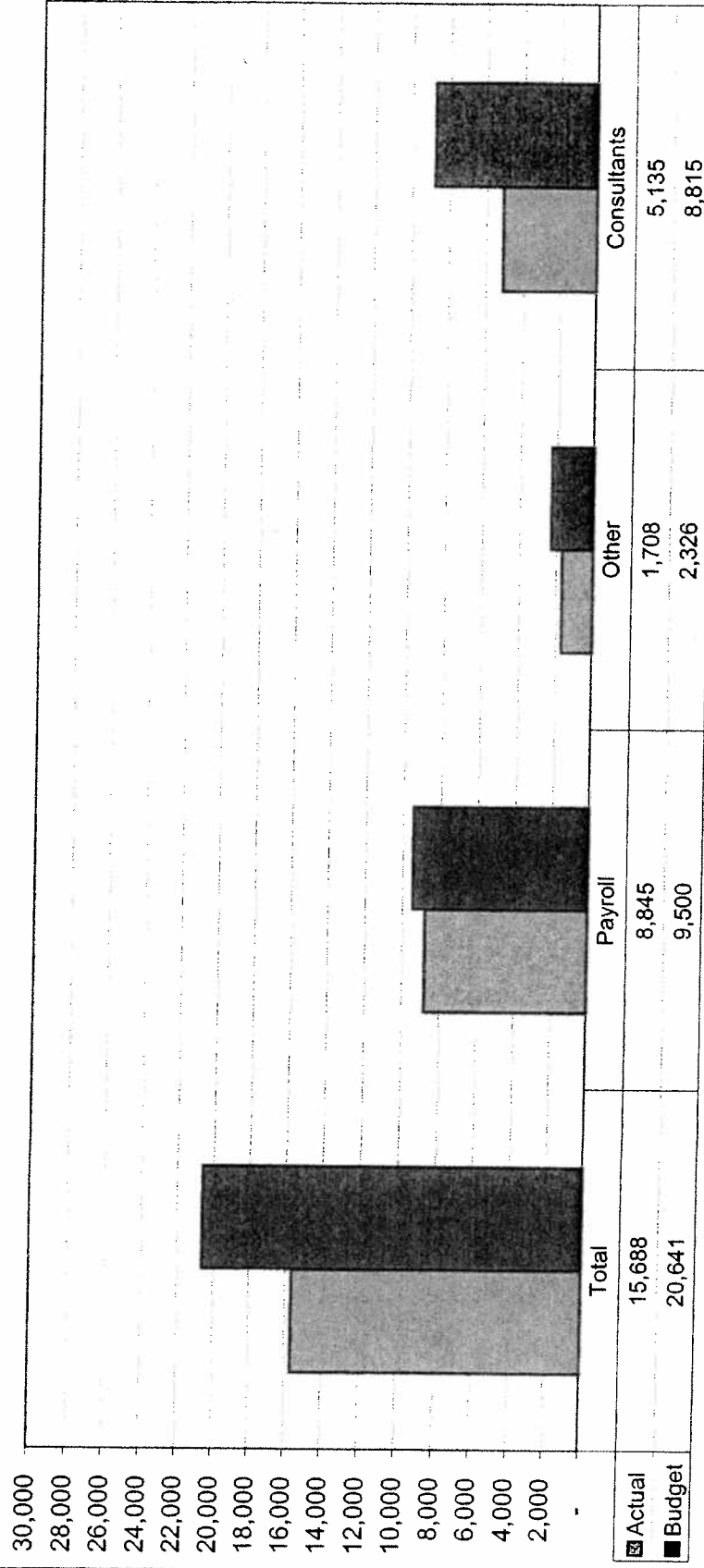
	FY07-08 Expenses (Total \$15,688)	FY06-07 Expenses (Total \$14,124)
<input type="checkbox"/> Consultants	\$5,135	\$3,761
<input type="checkbox"/> Others	\$1,708	\$1,830
<input type="checkbox"/> Payroll	\$8,845	\$8,537

ABAG Financial Indices
Composition of Revenues FY 07-- FY 08
Year to Date
(\$'000)

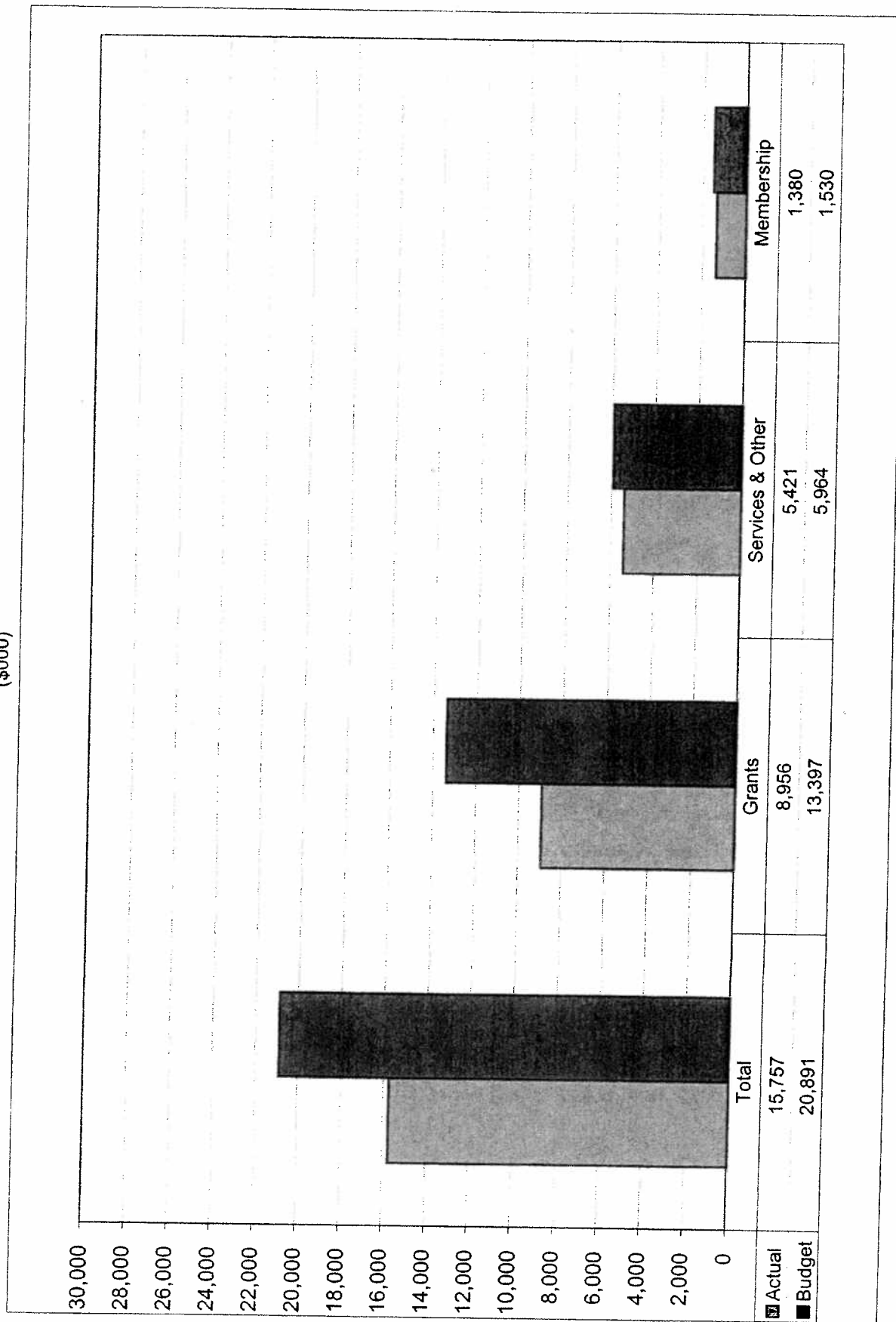


	FY 07-08 Revenue (Total \$15,757)	FY 06-07 Revenue (Total \$14,134)
Membership	\$1,380	\$1,326
Grants	\$8,956	\$8,161
Services & Others	\$5,421	\$4,647

ABAG FINANCIAL INDICIES
ACTUAL VS BUDGETED EXPENSES-FY07-08
YEAR TO DATE
(\$000)



ABAG FINANCIAL INDICES
ACTUAL VS BUDGETED REVENUES -FY07-08
YEAR TO DATE
(\$000)



Source: ABAG --May 08.xls

Figure 10

Description of Charts

Figure 1 -- Cash on Hand

Cash on hand represents the sum total of cash deposited at our bank and the Local Agency Investment Fund (LAIF). This chart shows fluctuation patterns of cash on hand for the current and last fiscal years.

Figure 2 -- Accounts Receivable

Accounts receivable tracked by this chart include receivables generated by grants and service programs over two fiscal years. This chart reflects the reasonableness of our receivable levels. We usually have about six weeks' worth of our annual revenues in receivables.

Figure 3 -- Current Month Revenues and Expenses

Presents month by month total revenues, total expenses, payroll and other expenses for the current fiscal year. The difference between total revenues and total expenses lines represents the overall current month net surplus (or deficit) for the agency.

Figure 4 -- Year-to-date Revenues and Expenses

Presents year-to-date total revenues, total expenses, payroll and other expenses for the current fiscal year. The difference between total revenues and total expenses lines represents the overall year-to-date net surplus (or Deficit) for the agency.

Figure 5 --Fund Equity

Presents general, restricted and total fund equities for the current fiscal year. General fund equity represents unrestricted equity. Restricted equities include building bond interest, building maintenance, self-insurance and capital. These restricted equities represent the agency's equities set aside for specific purposes as approved by the Finance and Personnel Committee. Total equity is the sum total of general and restricted equities.

Figure 6 -- Indirect Cost Rate (% of Direct Labor Cost)

This chart shows a comparison between the actual indirect cost rate and the approved rate. The approved indirect cost rate is computed by dividing total estimated overhead expenses by total projected direct labor cost for a fiscal year. This rate is used as a standard overhead cost rate to allocate indirect costs to all projects. This process is performed in accordance with an indirect cost plan, which is prepared annually in accordance with OMB A-87.

Figure 7 -- Composition of Expenses

This chart compares expenses for current and last fiscal years. It groups expenses into two broad categories -- payroll costs and other expenses.

Figure 8 -- Composition of Revenues

Presents a break down of total revenues into four main sources -- membership, grants, services and others. This chart compares revenue sources between current and last fiscal years.

Figure 9 -- Actual vs. Budgeted Expenses

Presents a comparison of actual and budgeted total expenses as well as component categories: payroll costs, consultants and other expenses.

Figure 10 -- Actual vs. Budgeted Revenues)

Presents a comparison of actual and budgeted total revenues as well as component categories: membership dues, grants, services and other.